



Job Title: Minor Mentor Program Cleaning Team
Department: Minor Mentor Program
Work Location: Selah's Place
Reports To: Selah's Place Staff
Status: NA
Classification: Non-Exempt

Reaching Above Hopelessness and Brokenness, Inc.

RAHAB Ministries strives to share the hope of Jesus Christ with broken and undervalued women, including survivors of human trafficking.

What You Will Do/Need (Volunteer Summary)

Commit to coming to Selah's Place bi-weekly to help maintain a clean and organized space at our Mentoring center. Studies show that a clean and organized space can help improve mental health such as reducing stress and anxiety, increasing focus, and encouraging rest.

Responsibilities (Essential Duties and Responsibilities)

- No training required
- Maintain cleanliness of the Mentoring Center, may include, but not limited to; taking out trash, vacuuming, sanitizing, sweeping, dusting, washing dishes, and organization.
- Pray over the Mentoring Center while cleaning
- Other cleanliness/organization tasks, as needed.

Minimum Qualifications (Knowledge, Skills, and Abilities Required)

- Time commitment: 1-2 hours, bi-weekly.
- Must be available to clean during any of the following windows of time: Mon.-Thurs. before 1pm; Fridays before 4pm
- Must review and sign all confidentiality agreements and documents related to this position
- Must maintain confidentiality of Mentoring Center, MMP staff, youth, and mentors
 - *Reference the Confidentiality Agreement and Key Holder Policy*
- Must have a reliable vehicle to transport yourself to and from the Mentoring Center
- Mature relationship with Christ

Characteristics of the Position (Competencies)

- Humble, team player with strong integrity
- Self-motivated, organized, detail oriented

Note: This job description in no way states or implies that these are the only duties to be performed by the employee(s) in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who



pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an "at-will" relationship.

Employee Acknowledgement

Signature

Date

Printed Name