



Job Title: Mentor
Department: Adult Safe Housing
Work Location: Adult Safe House
Reports To: Case Manager

Reaching Above Hopelessness and Brokenness, Inc.

RAHAB Ministries strives to share the hope of Jesus Christ with broken and undervalued women, including survivors of human trafficking.

What You Will Do/Need (Job Summary)

Mentors have the important role of coming alongside the resident to provide encouragement, a godly example, and support in a relational context. This is done through consistent interaction and scheduled activities that are enjoyed mutually by the mentor and resident.

Responsibilities (Essential Duties and Responsibilities)

- Plans activities with the resident, while communicating with the resident's Case Manager for approved scheduling
- Engages the resident with active listening, ensuring that confidentiality and a safe listening space are high priority
- Shares life experiences that provide support and meaningful connection in a non-judgmental and sensitive manner
- Keeps the Case Manager informed of any safety concerns pertaining to the resident and/or other individuals at the Adult Safe House
- Logs volunteer activity at the completion of each visit using the online form provided on the RAHAB website: www.rahab-ministries.org/volunteer-time

Minimum Qualifications (Knowledge, Skills, and Abilities Required)

- Mature relationship with Christ
- Possesses a passion consistent with RAHAB's mission and vision
- Strong commitment to confidentiality
- Excellent communication skills
- Able to maintain a regular time commitment with the resident
- Must be 21 years of age or older
- Must have a valid Ohio Driver's License
- Must submit and pass a Federal Background check

What Will Make You Special (Preferred Knowledge, Skills, and Abilities)

- Trauma informed
- General knowledge of human trafficking field and effects of sexual exploitation
- Personal experience with successful recovery and/or overcoming hardships
- Able to engage both Christians and non-Christians
- Prior experience with mentoring and/or leadership within a ministry context
- Prior volunteer experience within RAHAB Ministries



Characteristics of the Position (Competencies)

- Emotional maturity
- Able to create, enforce, and honor boundaries
- Good listener
- Trustworthy and consistent
- Hopeful and positive

Physical Demands and Work Environment

May vary depending on mentoring activities

Position Type and Expected Hours of Work

Volunteer; Minimum of three times a month for a minimum of one hour each visit – frequency and duration of visits may vary depending on resident’s preference

Travel

Travel to and from the Adult Safe House is required for off-site mentoring activities; each mentor uses her personal vehicle for transportation.

Note: This job description in no way states or implies that these are the only duties to be performed by the employee(s) in this position. Employees will be required to follow any other job-related instructions and to perform any other job-related duties requested by any person authorized to give instructions or assignments. All duties and responsibilities are subject to possible modification to reasonably accommodate individuals with disabilities. To perform this job successfully, the incumbents will possess the skills, aptitudes, and abilities to perform each duty proficiently. Some requirements may exclude individuals who pose a direct threat or significant risk to the health or safety of themselves or others. The requirements listed in this document are the minimum levels of knowledge, skills, or abilities. This document does not create an employment contract, implied or otherwise, other than an “at-will” relationship.

Employee Acknowledgement

Signature

Date

Printed Name